



NW Tarrant CERT

Date of Meeting: January 23, 2024

Location: Saginaw Fire Station 1 Training Room

Facilitator: President David Reames

Attendance: Laura Alvarado, Paul Felegy, John Gantt, Kris Gantt, Chuck Inmon, Kate Reed, Adam Wahlen, Jennifer Nieder

Board of Directors Meeting Minutes

Welcome and Call to Order:

- 6:31pm by David Reames

Basic Training

- Lunch will no longer be provided by NWTCERT
 - Ideas: bring own lunch, leave for lunch, \$ collection for carry out
- March 15th – 17th is next class and it is on Preparingtexas.org site

Rehab

- Paul is working on rehab truck
- March 7th (Thursday) is for non-drivers for rehab training

By-Laws and Code of Conduct

- Jen: all members are up to date on signature

Coordinators Positions Filled

- 1. Rehab Coordinators are Paul
- 2. Public Relations is Kate
- 3. Communications Coordinator is Rick
- 4. Training Coordinator is Chuck
 - Deputy TC is Aaron
- 5. Recruitment Coordinator is Laura

Explain Financial Functions to new VP & Treasurer

- Kris needs December minutes for Bank cards
 - Go paperless for bank statements
- Reimbursement/expenditure request to be added on guidelines per treasurer

*NWTarrant CERT has no assets, everything belongs to the FD

- Expenses under \$250 by debit card holders do not require approval
- Expenses over \$250 require approval vote by membership at a meeting
- Turn in paper receipts (print if its digital)
- Kris will redo a SOG (Standard Operating Guidelines) for expenses
- Kate moved and John seconded that we change the meeting dates for October, November, and December back one week to the next to last Thursday in the month to avoid holidays.
 - The motion passed

Kroger Rewards

- David will talk to Kroger Manager for promoting with a tent/rehab vehicle

Cross Training with Saginaw CPA

- Rehab vehicle can be parked in empty spot
- Kate will get a parking spot

Deploy Pro Grant

- Submitted by Paul & David
 - Only one submission gets picked
 - \$500 grant confirmed by Adam W

Preparedness Training Extravaganza

- Jen: 1st two weeks of April
- 4 blocks of 1. Seniors, 2. Utilities, 3. PASS, 4. Prepping Vehicle
- Need volunteers to act as presenters/trainers

Scout Merit Badges

- David & Jeree: 2 different groups broken down by age groups
- More information is required to decide if we proceed

Board meetings

- Every other month or as needed

Coordinator Positions

- Rehab: Paul
- Public Relations: Kate
- Recruitment: Laura
- (Radio) Communications: Rick
- Training: Chuck & Aaron (Deputy)

Open Floor

- Jen: Saginaw Easter Egg Hunt will be March 23rd -Chief Craver
- John: discussion on member initiation: application, background check, can we have deployable member or nondeployable members
- Discussion on handing out ISO approved solar eclipse glasses with Kroger Rewards info at Preparedness Training extravaganza. John will get details of cost of glasses
- Training/safety/drill class emails go to David or Jessica
- John & Kris request list of coordinators and board members

- Photos for 2024 member ID to be taken on Thursday meeting
- Kate will update website with 2024 board member photos

Motion by Kate to adjourn, second by John

7:57pm Meeting Adjourned